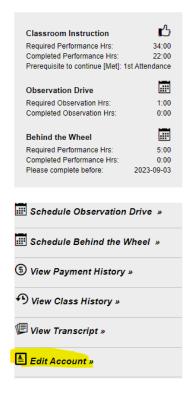
Avoiding \$60 No Show/Late Cancel fees for BTW and Observation Drives

From your homepage, click on the *Edit Account* Button



Make sure you have entered your email address and cell phone numbers correctly – If you want to receive text message reminders, enter your cell phone numbers into the cell phone field. (You can enter your cell phone number into both home phone and cell phone fields.

Then click on the send notifications boxes for email and text messages.

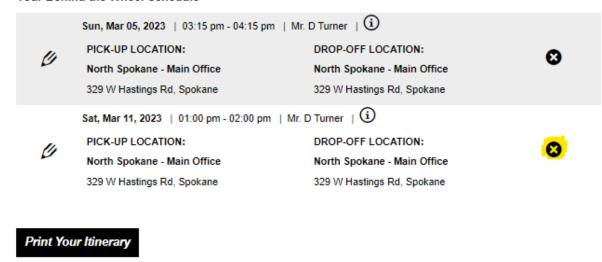


If the cell phone field and email addresses are filled and these boxes are checked, you will receive a notification email and text message 36 hours before the drive *allowing you to cancel in time to avoid a late cancel fee* if you are unable to make the drive. You will also receive notifications 6 hours before the drive reminding that you have a drive scheduled later that day.

Cancelling an Observation or BTW drive.

Log into your home page and find the drive you want to cancel.

Your Behind the Wheel Schedule



Click on the small x on the right side of the drive you want to cancel.

To avoid a late cancel fee, drives must be cancelled at least 24 hours in advance.